

The Catholic Church of Saint Monica Lay Charities Eligibility Criteria

In order for a lay charity or a missionary to be registered with The Catholic Church of Saint Monica, the organization or individual must meet all eligibility requirements as described below. Such affiliation with The Catholic Church of Saint Monica is at the sole discretion of St. Monica's pastor, who reserves the right to exclude or remove any organization/individual at any time without stating any reasons.

Registration Criteria:

1. The organization's leader/representative or individual missionary * must be a registered, active parishioner of The Catholic Church of Saint Monica, and serve the organization on a volunteer, non-salaried basis
2. Have ecclesial recognition of a local priest or a bishop *
3. Seeking to perform works of mercy according to what the Catholic Church understands them to be, and is in conformity with the teachings of the Catholic Church
4. Be recognized by the Internal Revenue Service (IRS) as tax-exempt under 501(c)(3) of the Internal Revenue Code *
5. Have an active and responsible governing board, whose members serve without compensation (*Not applicable to individual missionaries*)
6. Maintain an administrative and fundraising rate (AFR) of less than 20% of total revenue (*Not applicable to individual missionaries*)
7. Provide a signed copy of IRS form 990 covering the fiscal year ending not more than 18 months prior to the date of this application. If the organization is not required to file an IRS form 990, they need to be active on the IRS charitable organizations list and post an annual fiscal report *
8. Keep an updated website for the organization *
9. Be able to show and document programs/activities indicated

* The individual missionary must be affiliated with a 501(c)(3) organization that meets the requirements listed above, except numbers 5 and 6.

Special notes to eligibility criteria:

The Catholic Church of Saint Monica will be held harmless and not responsible, under any circumstances, for how an organization/individual use donated funds.